



JOB POSTING Part-Time Student Arena Attendant Scugog Arena

COMMUNITY SERVICES DEPARTMENT

This position is wide-ranging, encompassing all areas of the facility with the exception of the Ice Plant. Student Attendants report directly to the Shift Supervisor. Typically, tasks will be assigned at the beginning of each shift but will also occur on an as-needed basis.

Duties and Responsibilities include:

- Assist in cleaning, sanitizing and monitoring dressing rooms, hallways, stands and end zones;
- Assist in cleaning, sanitizing and monitoring lobbies, and meeting rooms;
- Assist in pre-flooding and post-flooding duties;
- Assist in cleaning, setting up and taking down of Community Hall;
- Assist in the supervision and monitoring of youth shinny programs;
- Reports the need for supplies to the Shift Supervisor;
- Maintains a positive public representation to the patrons of the facility; and
- Other duties as assigned.

Qualifications required:

- Minimum of Fifteen (15) years of age;
- Enrolled and Returning to High School, or Post Secondary Institution;
- Knowledge of hockey and ability to skate is an asset;
- Experience working with children is an asset;
- Current Standard First Aid/CPR (Level C) is an asset;
- Demonstrated appropriate attitude, skills and knowledge for the position;
- Proven leadership, customer service and communication skills;
- Completes the Township of Scugog screening process including a clear Police Records Check, with Vulnerable Sector Check;
- Is prepared to complete the training deemed necessary for the position; and
- Willing to work non-traditional hours.

Note: This is a part-time position including evenings, holidays, and weekends. Hours will vary according to the schedule needs.

NOTE: We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

Please submit a detailed application outlining current experience, background and education. The application must be received in writing to the Community Services Department, no later than 4:30 p.m. on Friday, August 2, 2024. Replies should be addressed to Shawna Cornish, Manager of Parks, Recreation and Culture recreation@scugog.ca

The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), please contact Human Resources if required.