



Student Employment Opportunity

2025 Heritage Interpreter

April 28 to August 29, 2025

\$17.40 to \$17.90 per hour (hours will vary up to 35 hours per week)

COMMUNITY SERVICES DEPARTMENT

Reporting to the Recreation and Culture Coordinator and Curator, the Heritage Interpreter will assist in making the rich local history at the Scugog Shores Museum Village accessible for the public through exhibition, in-person, and online interpretation.

The responsibilities of this position are as follows:

- Provide excellent customer service and answer questions and inquiries from the public about the Museum
- Provide daily interpretive tours of the Museum Village to the public
- Process admissions and gift shop transactions and perform administrative duties as necessary
- Assist the Curator(s) with exhibit development and interpretation at the Museum Village and in the community
- Assist staff and volunteers with the maintenance and development of the heritage herb, dye and, vegetable gardens
- Assist the Curator(s) with delivering educational and public programming
- Assist the Curator(s) with special event set-up and operation
- Assist the Curator(s) with collections management and preservation
- Assist staff and volunteers with the maintenance and development of the Ojibway Heritage Interpretive Lands
- Perform other related duties as assigned.

Qualifications and Skills:

- Candidates must be at least 15 years old and be enrolled in high school, or post-secondary education
- Possess and keep current Standard First Aid/CPR 'C'
- A student in history, anthropology or museum studies would be considered an asset
- A student interested in local and Canadian history and previous experience working in a museum (or related environment) would be considered an asset
- Experience working with children and youth would be considered an asset
- Strong customer services skills and the ability to work effectively and respectfully with a variety of different customers
- Provide a current Criminal Information Request prior to employment start date (applicants 18 years and older)
- Be available to work days, evenings and weekends
- Must be available to attend all days of paid training

Employment start and end dates, as well as hours could vary from week to week depending on registration.

NOTE: We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), please contact Human Resources.